

APPLICATION FOR PASS/FAIL GRADING OPTION

Name _____ ID _____

Requests permission to be graded on a Pass/Fail basis

Semester: ☐ Fall ☐ Spring ☐ Summer Year _____

Course: _____
CRN SUBJECT COURSE SECTION

UNDERGRADUATE STUDENTS

With the approval of the academic advisor students may enroll in a limited number of courses under the pass/fail option with a cumulative GPA of at least 2.00. Courses normally graded only a P/F do not fall under this procedure.

Courses which may be taken by undergraduate students under this regulation are: **(a)** courses not required in the student's curriculum under the individual department requirements; **(b)** courses not taken to meet distributional requirements of college of curriculum, unless college grants permission; **(c)** courses not used to satisfy general education requirements; **(d)** courses not in major subject field; and **(e)** courses not in closely related fields as required by the department.

Students in officer education programs must have permission of the program administrator to take courses under this option.

A maximum of 12 credits taken under this regulation can be counted toward a baccalaureate degree.

To have a grade of pass (P) recorded for a course taken under this option, students must earn a grade of C or better. A grade of D will be recorded as D and affect GPA accordingly. A grade of fail (F) will be recorded as such and affect GPA accordingly.

Registration deadlines listed in the academic calendar apply to courses taken under this option.

GRADUATE STUDENTS

With the approval of the major professor (or College of Graduate Studies in the case of an unclassified student), students may enroll in a limited number of courses under the pass/fail option. Courses normally graded only a P/F do not fall under this procedure.

Courses which may be taken by graduate students under this regulation are: **(a)** any course outside of my major field, and **(b)** any course required to remove a deficiency or to provide background for my program, unless stipulated by the major department that the deficiency course must be graded.

Of the minimum number of credits required for a degree, no more than three credits in a master's or specialist program, or nine credits in a doctoral program may be taken under this pass/fail option.

To have a grade of pass recorded for a course taken under this option, students must earn a grade of C or better. A grade of D will be converted to a fail (F) on the academic record and affect GPA accordingly.

Registration deadlines listed in the academic calendar apply to courses taken under this option.

LAW STUDENTS

Law students must seek review and approval by the College of Law Dean's Office to take courses under the pass/fail grading option.

Student Signature _____ Date _____

Advisor/Major Prof Signature _____ Date _____

REGISTRAR USE ONLY

Processed by _____ Date _____

Rev 1/26/18